



ACTION TAKEN REPORT 2019-2020

Action to be taken	Action taken report
05-06-19	
Organizing committee for National Conference to be formed and themes to be finalized	The necessary steps were taken, the final theme " Mental Health and Technology in a Changing World " was finalized and the college successfully conducted the conference on the 6 th and 7 th of March 2020.
To plan and organize psychodrama as a capacity building program for the students	Psychodrama was offered as a capacity building program for the students in August 2019.
Contact Mr. Clyde Murthy to conduct an FDP for supervisors on clinical supervision	The college successfully conducted a faculty development program on
Strategic planning for the planned actions for 2019-20 to be carried out	Due to change of management, strategic planning could be carried out only in February 2020 which subsequently changed due to the pandemic
12-10-19	
Follow-up with NAAC regarding the application for special institution	It was decided to prepare and submit the SSR without waiting for a response from NAAC regarding the special status since the accreditation had lapsed already for a long time and it would affect the standing of the college if it continued.
IQAC members to meet with teaching faculty and orient them regarding the SSR and steer the faculty for SSR preparation	A meeting was organized on 17-10-19 towards this. Minutes of the meeting are enclosed
Payment for processing the IIQA to be made when SSR was almost ready	SSR is still in process. IIQA is completed and verified
07-12-2019	

Complete the AQAR of 2018-2019 and submit to NAAC before 22-12-2019	The AQAR was submitted on the NAAC HEI portal on 7, Jan 2020 and was accepted on 10, Feb 2020.
Get experts to give orientation to faculty about how to prepare SSR	Dr. Jude Nirmal and Dr. Alfred Cecil Raj of St. Joseph's college Tiruchirappalli gave an orientation to the faculty on 23, Jan 2020. After the teachers prepared some of the information, Dr. Daniel Fernandes and Dr. Nirmala Joseph of St. Joseph's Commerce College Bangalore also gave some inputs on how to organize the data.
Contact the identified members (list given below) to seek their acceptance of membership to MCIQAC.	Dr. Ashwini N V Ganig and Dr. Lily David have agreed to be part of the IQAC. Final IQAC members were ratified in January 2020. We are saddened to note the demise of Dr. Philomena Cardoza, principal, St. Aloysius College, Bangalore on 11, Jul 2020.
12-02-2020	
Enable the faculty to prepare the SSR by providing them with the necessary guidance regarding the manual, data templates and SOP	The college organized two meetings with experts from St. Joseph's College (Tiruchirappalli) and St. Joseph's College of Commerce (Bangalore) for faculty to clarify their doubts
Operationalize the strategic plan	The strategic plan was prepared by the end of February 2020 but was subsequently revised in May 2020 when it was determined that the Covid 19 pandemic had required a revision of many of the planned activities
23-03-2020	
Criterion teams to collaboratively work towards SSR	Each team submitted their answers to the SSR core team as each answer was completed. The same was reviewed and feedback was given which was subsequently worked on.
Faculty to prepare remaining lesson plans for the courses allotted to them	Lesson plans have been submitted to the academic coordinator by the faculty members
28-04-2020	

Plan an FDP with Christ University on digital modalities and OBE	An FDP on 22-07-2020 to 27-07-2020 was organized on " Teaching and Learning Online in Outcome Based Education "
Train the housekeeping staff in health and hygiene and equip them to deal with the covid norms	A development program was organized for the housekeeping staff on health and hygiene on 30-06-2020
Offer a certificate program in technology assisted counselling to the students	A 30-hour certificate course on " Basics Skills of Technology Assisted Counselling " was organized for in March 2020
Monitor the effectiveness of the online classes closely and submit weekly updates to BNU	Weekly reports were submitted to BNU from each teacher on each paper to ensure that the syllabus was being completed effectively
17-06-2020	
Plan the SSR preparation and complete it on priority	The SSR preparation is underway
Choose and shortlist a feasible list of actions for the coming years and create action plans for the same	The feasible actions were created and placed for approval of the IQAC. The same was revised in August when due to the practical difficulties in implementing many of the same due to the pandemic
14-08-2020	
Criterion teams to complete the updating of information for SSR and gathering of information for AQAR by the 25th of August 2020	The teams began and completed work at their level and submitted the same.
Curriculum to be planned for the identified courses	The curriculum for the various courses are being prepared
Faculty to develop e-content and post on YouTube or SWAYAM	Four video lectures were developed and uploaded to YouTube
Extending pro bono services to the community during this hour of need.	Individually and in collaboration with Sochara and Mission Vishwas, faculty members and students extended mental health services to the community at large.

20-11-2020

Follow up with Lewis and Clark College of Education, Portland, Oregon	Collaboration meetings were continued and in March 2021, a list of possible collaborative activities were agreed upon between both the colleges. The activities include faculty collaboration for research and teaching, student exchange, program development and specialized support.
Complete the SSR and submit the same to NAAC at the earliest	The work on the SSR is underway
Begin work on the AQAR of 19-20	College has completed the AQAR preparation and has submitted the same to NAAC

Recorded by
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