



MINUTES OF THE IQAC MEETING ON 12-02-2020

MEMBERS

Dr. Br. Matthew Panathanath, Director, Montfort College
Dr. Br. Victor Raj, Principal, Montfort College
Br. George Padikara, Former Principal, Montfort College
Dr. S V Suryarekha, Former Principal, Montfort College
Bro. Sebastian Anthony Samy, Administrator, Montfort College
Dr. Tony Sam George, Dean of Social Sciences, Christ University, Bangalore
Dr. Molly Joy, HOD of Psychology, Kristu Jayanti College, Bangalore
Ms. Karuna Bhaskar, Founder, ResilienceWorks, Bangalore
Ms. Saritha Matthew, Coordinator of Administration, Montfort College
Ms. Sritha Sandon, Associate Professor, Montfort College

APOLOGIES

Dr. Lily David, Former Principal, St. Joseph's College of Commerce, Bangalore
Ms. Ashwini N V Ganig, Founder, Mukta Foundation, Bangalore
Ms. Aparna Rajeev, Student, Montfort College

Proceedings

The first item on the agenda was the submission of the AQAR. Ms. Sritha Sandon updated the members regarding the submission of the AQAR to NAAC on 07-01-2020 and had received review details on 27-01-2020. Ms. Sritha informed that members that the issues raised by NAAC were answered to the best ability of the college and the AQAR was resubmitted and accepted by NAAC on 10-02-2020.

The next item on the agenda was the preparation of the Self-Study Report for the NAAC reaccreditation. Ms. Sritha mentioned that as the NAAC website had uploaded a new format for SSR on 8th February 2020, the work carried out by the college thus far would not be very useful and that the new plan as devised by her would involve an 8-month preparation of the documents as required by NAAC at which time, the SSR would be ready for submission. Suggestions were made to approach one or two experts to get an orientation towards SSR preparation.

The third item on the agenda was the strategic planning for the Academic Year 2019-2020. Ms. Sritha noted that due to change in management, the planning

could not be carried out properly earlier and that this plan would have to come into effect quickly to meet all the planned goals in the academic year. It was noted that while an action plan was in place for 2019-2020, the college would have to incorporate the recommendations by NAAC as given in their acceptance of the AQAR in early February. The recommendations read out and the members decided that all these recommendations could be incorporated and the task of operationalizing these was left to be decided later. In addition, Ms. Sritha Sandon mentioned the IQAC plans to incorporate Outcome Based Education and that a few FDPs on the same were being planned to enable faculty to understand the same, with the first one being organized on 15-02-2020.

In other matters, Bro. Victor spoke about the National conference that the college was organizing on Mental health and technology in a changing world on the 6th and 7th of March, 2020. The members congratulated the principal on this and appreciated the principal on the relevant topic. After this, Bro. Victor explained the plans for the start of the new semester including the plans to increase the number of FDPs, workshops, and seminars and to bring in value added and MOOC programs as recommended by the IQAC earlier. He mentioned that the regular college activities including sports day would continue.

As there were no other matters to discuss, Bro. Matthew thanked the members and invited them to tea.

Action to be taken

- Enable the faculty to prepare the SSR by providing them with the necessary guidance regarding the manual, data templates and SOP
- Operationalize the strategic plan

Recorded by
Sritha Sandon, Coordinator, IQAC