



MINUTES OF THE IQAC MEETING ON 23-03-2020

MEMBERS

Dr. Br. Matthew Panathanath, Director
Dr. Br. Victor Raj, Principal
Bro. Sebastian Anthony Samy, Administrator
Ms. Sritha Sandon, IQAC Coordinator
Ms. Saritha Matthew, IQAC Member
Ms. Visalakshi Sridhar, Assistant Professor
Dr. Sudhamayi, Assistant Professor
Ms. Sudharshan H L, Assistant Professor
Dr. Swati Pathak, Assistant Professor
Dr. Radhika K, Assistant Professor
Ms. Aarathy.R.Lakshmi, Assistant Professor
Ms. Annet Shaju, Assistant Professor

APOLOGIES

Lalropuii Chawngthu, Assistant Professor
Ashwini K, Assistant Professor
Dr. Kusum Gulati Chawla, Assistant Professor

Proceedings

An IQAC meeting was convened with the teaching staff of Montfort College in light of the impending lockdown that the Government of Karnataka announcing a week-long lockdown to address the increasing covid cases which was at 33 cases in the state as of 23rd March, 2020. The main agenda was the completion of the SSR work and the manner in which the classes would be affected

As the teams for each of the criteria were in place, they gave a status report of the work done to date and what work could be completed from home while the lockdown was in place. The faculty expressed some apprehension regarding the increasing cases and this was addressed by Bro. Victor and Bro. Matthew. It was decided that the faculty would try to complete whatever documentation they could and organize the soft copy based documents while working from home and when they could return to campus, they would work on the hard copy files.

Brother Matthew urged the faculty members to focus and try to complete the SSR work during the week so that classes could resume. Bro. Victor noted that the college had just finished organizing the National Conference and subsequently had the sports week successfully and that the faculty could spend some time preparing lesson plans and updating the academic coordinator of the same.

Both Brother Matthew and Brother Victor wished the faculty the best in their preparations and cautioned them to stay safe during the lockdown.

Action to be taken

- Criterion teams to collaboratively work towards SSR
- Faculty to prepare remaining lesson plans for the courses allotted to them

Recorded by
Sritha Sandon, Coordinator, IQAC