



MINUTES OF THE IQAC MEETING ON 28-04-2020

MEMBERS

Dr. Br. Matthew Panathanath, Director, Montfort College
Dr. Br. Victor Raj, Principal, Montfort College
Br. George Padikara, Former Principal, Montfort College
Dr. S V Suryarekha, Former Principal, Montfort College
Dr. Tony Sam George, Dean of Social Sciences, Christ University, Bangalore
Dr. Molly Joy, HOD of Psychology, Kristu Jayanti College, Bangalore
Ms. Karuna Bhaskar, Founder, ResilienceWorks, Bangalore
Dr. Lily David, Former Principal, St. Joseph's College of Commerce, Bangalore
Ms. Ashwini N V Ganig, Founder, Mukta Foundation, Bangalore
Ms. Saritha Matthew, Coordinator of Administration, Montfort College
Ms. Sritha Sandon, Associate Professor, Montfort College

APOLOGIES

Bro. Sebastian Anthony Samy, Administrator, Montfort College
Ms. Aparna Rajeev, Student, Montfort College

Proceedings

Due to the Covid 19 pandemic, an online meeting of the IQAC was organized in April 2020. The first item on the agenda was regarding the infrastructural investments the college intended to make to accommodate online classes. Bro. Victor Raj explained how the college intends to invest in two cameras with tripods to enable online streaming of classes from two of the classrooms. In addition, he mentioned that all classroom were now being equipped with LAN connections to ensure uninterrupted internet access to teachers to enable the most effective delivery of classes. Bro. Victor also mentioned how the college had subscribed to paid google and zoom connections so that the concerns regarding time limits and member limits could be addressed.

Ms. Sritha added teachers were being encouraged to use SDL and flipped modalities to reduce screen time. She explained that the timetable would be managed in such a way that students would be facilitated to do both synchronous and asynchronous learning. Bro. Victor added that BNU was requiring a weekly update of the portions being completed so that it could closely monitor

the progress in syllabus completion and the effectiveness of the online modalities. He mentioned that the members of the IQAC had come up with a template for reporting the same. Ms. Saritha added that even the mentoring reports were being streamlined as the IQAC had shared a uniform format for mentoring reports with the faculty members.

Dr. Molly Joy suggested that the college could look at training the students in SDL and OBE also so that they could be enabled as adult learners. Several pedagogies were suggested. Dr. Tony suggested that the college could collaborate with Christ University for a faculty development program on digital modalities and OBE. It was also suggested that the college could consider enabling students to do their practicum and internship online if they were given the training in technology assisted counselling.

Bro Victor also listed out the various COVID related measures and precautions being taken by the college including training the support staff in health and hygiene with special focus on the pandemic norms. He also mentioned that the college was looking to collaborating with various NGOs such as Sochara and Mission Vishwas to enable students to complete their practicum in the real-life situation of the pandemic and also provides the general public with much needed mental health support.

Bro. Victor explained the difficulties the college was having with KahanPro and the intention to change the ERP provider. He stated that the college had shortlisted some useful providers and that the college would enter into a contract with one of them soon and implement a new ERP during the upcoming term.

As there were no more matters to discuss, Bro. Matthew thanked the members for their valuable suggestions and their time.

Action to be taken

- Plan an FDP with Christ University on digital modalities and OBE
- To train the housekeeping staff in health and hygiene and equip them to deal with the covid norms
- To offer a certificate program in technology assisted counselling to the students.
- Monitor the effectiveness of the online classes closely and submit weekly updates to BNU

Recorded by
Sritha Sandon, Coordinator, IQAC