



MINUTES OF THE IQAC MEETING

08 AUGUST 2023 | 03:00 PM TO 04:00 PM | MONTFORT COLLEGE

Members Present

Dr. Br. Victor Raj, Principal, Montfort College
Dr. Br. Mathew Pannathanath, Management Representative
Dr. Maxim Pereira, Academic Coordinator, PG programs, Montfort College
Dr. Zubaida Anwar, Academic Coordinator, PG programs, Montfort College
Ms. Saritha Matthew, Coordinator of Administration, Montfort College
Ms. Sritha Sandon, IQAC Coordinator, Montfort College
Ms. Kodhai Narayanan, Counselling Psychology Batch 2022-24, Montfort College

Apologies

Dr. Br. Arul M, Director, Montfort College

Proceedings

The meeting began with a silent prayer after which, Bro. Victor Raj, principal, welcomed the members and the opened the meeting. The first matter to be taken up was academic matters.

MATTERS RELATED TO ACADEMICS

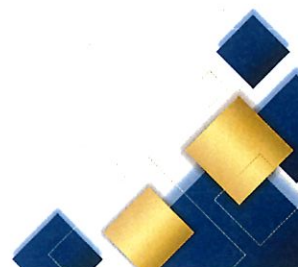
Some quality-related concerns were raised by Ms. Kodhai Narayanan and reiterated by both the academic coordinators. The members discussed various strategies to address the same. It was decided that teachers would be given some training in teaching pedagogies and academic planning to address the issues raised.

STRATEGIC PLANNING

The second matter at hand was creating a strategic plan for the institution based on the recommendations of the peer team. There were some suggestions given by the members to revisit the vision and mission of the college and to create an institutional development plan. Brother Victor suggested that he would put a draft plan in place and then it could be taken up.

RECONSTITUTION OF THE IQAC

A final point that Ms. Sritha brought up was the reconstitution of the IQAC. She explained that Ms. Saritha Mathew and herself had been in the IQAC for two cycles and it was too much to expect them to carry on for a third cycle. In most colleges, the coordinator changes after one cycle. Bro. Victor stated that this issue has to be taken up with the Chairman and would be done so at a relevant time.





OTHER MATTERS

Dr. Zubaida mentioned that the college could benefit from some expert input on how to carry out multi-disciplinary research and also insights into strengthening the industry-academia linkage. This was noted as a good idea.

As there were no other matters to discuss, Bro. Victor thanked the members and brought the proceedings to a close.

ACTION TO BE TAKEN

- Faculty development program on academic planning and teaching pedagogies.
- Institutional Strategic Development Plan to be created.
- Faculty development program on multidisciplinary research and strengthening industry-academia linkage.
- Reconstitution of the IQAC.

Recorded by Sritha Sardon
IQAC coordinator

