



## **MINUTES OF THE IQAC MEETING ON 20-11-2020**

### **MEMBERS**

Dr. Br. Matthew Panathanath, Director, Montfort College  
Dr. Br. Victor Raj, Principal, Montfort College  
Br. George Padikara, Former Principal, Montfort College  
Dr. S V Suryarekha, Former Principal, Montfort College  
Dr. Tony Sam George, Dean of Social Sciences, Christ University, Bangalore  
Dr. Molly Joy, HOD of Psychology, Kristu Jayanti College, Bangalore  
Dr. Lily David, Former Principal, St. Joseph's College of Commerce, Bangalore  
Ms. Karuna Bhaskar, Founder, ResilienceWorks, Bangalore  
Ms. Saritha Matthew, Coordinator of Administration, Montfort College  
Ms. Sritha Sandon, Associate Professor, Montfort College

### **APOLOGIES**

Ms. Ashwini N V Ganig, Founder, Mukta Foundation, Bangalore  
Ms. Aparna Rajeev, Student, Montfort College

## **Proceedings**

The first item on the agenda was the status of the SSR. Ms. Sritha Sandon updated the work on the SSR. She explained how the various criterion teams have been able to write the answers and identify documents but how much of the old documentation requires collating and organizing and this was taking time. There was much discussion on the manner in which the process could be speeded up. Members also offered help for clarifying doubts as they arose. Ms. Sandon thanked the members for their valuable inputs and suggestions. Members also suggested that the college should begin preparing the AQAR for 19-20 which would be due for submission. Ms. Sandon mentioned that the matter for AQAR was being collected along with the matter for the SSR for the year 19-20.

With regards to collaborations, Brother Matthew explained that the college was trying to reestablish a collaboration with Lewis and Clark College of Education, Portland, Oregon, USA. He explained how the college had an earlier collaboration with Lewis and Clark and how faculty and students from the college had visited Montfort in a cultural exchange program. Montfort College hopes to reestablish

collaboration for research, faculty exchange and student exchange with the college now. He mentioned that the initial talks are already in place.

Brother Victor mentioned how the college had put together a team of two teachers to look into the possibility of going for NIRF ranking. He mentioned that the need for NIRF ranking was crucial based on NAAC requirements. There was some discussion of the different rankings of colleges and how it would benefit the college to have the NIRF ranking. Members suggested that the college could first complete the SSR preparation and then look to NIRF. This was met with approval.

In other matters, Bro. Victor updated the members on the functioning of the college and completion of portions. He also updated the members that training the teaching and non-teaching staff on the use of ERP had been happening and that the college is already using the ERP for timetable, lesson plans, and attendance and hopes to make it more functional within the next few months. He also mentioned that WMHD and WSPD had both been online events in light of the pandemic.

As there were no other matters to discuss, Bro. Matthew thanked the members for their valuable inputs, suggestions, and continued support. With this note of thanks, the meeting ended.

## Action to be taken

- Follow up with Lewis and Clark College of Education, Portland, Oregon
- Complete the SSR and submit the same to NAAC at the earliest
- Begin work on the AQAR of 19-20

Recorded by  
Sritha Sandon, Coordinator, IQAC