

**MONTFORT COLLEGE: ACTION TAKEN REPORT
FOR THE ACADEMIC YEAR 2016-17**

Action Planned	Action Taken
IQAC Functioning	
To visit other IQACs and carry out an exchange of ideas	The IQAC members informally met with other members of IQAC to understand how other IQACs function.
To send a few members of IQAC to attend one or two IQAC conferences related to quality	Dr. Ponnudi Raj, Deputy Advisor, NAAC gave a talk on preparing for the 3 rd Cycle of NAAC re-accreditation on 5 th October 2017.
Conferences	
To conduct one International Conference related to Counselling and Psychotherapy	The college has finalized the plans to conduct an International Workshop on Transpersonal Psychology in association with Transpersonal Association in February 2018.
To conduct one National Level Family Therapy Workshop	The National Level Family Therapy Workshop was organized on the 5 th and 6 th of November 2016. Dr. Mudita Rastogi, an experienced family therapist was the facilitator
To conduct one Student Conference	The student conference has been planned for February 2018
International Collaboration	
To follow up with Lewis & Clark Graduate School of Education and Counselling, Portland, Oregon, USA as a continued effort towards collaboration	Efforts are still being made to create an MOU with this institution.
Research	
To increase publications by the members of the organization in high quality, reputable peer reviewed national and international journals	Research is improving in the institution. Several faculty are involved in research and have a few publications.
To initiate at least one major research project	A proposal titled "Cross Cultural Validation of the Danieli Inventory of Multigene-rational Legacies of Trauma: Mizoram, Manipur, and Nagaland" was submitted to the Ministry of Development of North Eastern Region, GOI in December 2016. Work has begun for this project. Another proposal titled "Religious Coping and Resilience: relationship to psychospiritual wellbeing and mental health" has been submitted to ICSSR in November 2016 and a response is awaited.
Teaching-Learning	
To apply for new certificate courses under Bangalore University in Psycho-oncology and Basic Skills in Counselling:	Proposals have been submitted to Bangalore University, a response is awaited.
To offer add-on programs and value added programs	A value added program on basic skills in counselling was offered to the students, however, due to academic pressures of the even semesters, there were not enough numbers to conduct the same. The same will be offered in the odd semesters of the next academic year.
To carry out an Academic Audit	Academic audit was being carried out by LIC of Bangalore University till 2016. However, since the college has been granted permanent affiliation, the LIC did not visit the college. The college has initiated talks with other agencies to determine the modalities to carry out this activity.

To encourage faculty to document innovative methods that can be adopted by all members on a more regular basis	This is an ongoing process
To conduct Peer Review and Feedback of teaching-learning	This activity was carried out during the academic year. The feedback forms are submitted to the principal.
Administration	
To conduct a training program for members of the non-teaching staff	On 23 rd January 2017 a Faculty Development Programme for Teaching and Non-teaching staff was carried out. It was facilitated by Rev. Dr. Matthew Mickey COBB on “the life changing gift of gratitude”
To carry out SWOCH analysis of the organization	Feedback is being collected for this, once the data is in place, the analysis will be carried out.
Regular Annual Programs	
To organise World Suicide Prevention day on 10 th September	The college carried out an awareness program for World Suicide prevention day on 10 th September. Various outreach and awareness activities were carried out.
To organise World Mental Health Week from 5 th October onwards	The College observed World Mental Health Day 10 th of October. Students spread awareness by visiting different places in Bangalore and interacted with public and created awareness on mental health using audio visual aids and dance as a medium of communication.
To organise a Psychology exhibition	An intercollegiate exhibition cum fest was organized on 25 th October 2016 by the college. Various competitive events were carried out followed by a guest lecture.
To organize an intercollegiate mental health event	The college was unable to carry out this activity.
Extension and Outreach	
To explore avenues to increase professional and employability training for students	Various workshops were conducted by students for school children and underprivileged children towards this end. Details are in the point 3.26 of this document.
To organise Children’s Day Program for underprivileged children	More than 300 underprivileged children and orphans were invited to celebrate Children’s Day on the 12 th of November 2016 on campus. Details are in the point 3.26 of this document.
To organize National Girl Child Day	A month long campaign was organized to spread awareness about Girl Child between 24 th Jan 2017 and 25 th Feb 2017. Details are in the point 3.26 of this document.
Others	
To involve other stakeholders such as employing agencies, parents, and alumni in the functioning of the college through networking	The college has a standing MOU with EvolvEd and Drishti. Students are able to interact with members of these and other organizations to develop networks for future employability.
To organize regular workshops and seminars on gender sensitivity, professionalization, campus to corporate training, etc.	Several workshops were organized for the benefit of the students. The details are in Annexure III
To enhance the functioning of the Placement Cell	The cell has helped place students in various organizations through informal as well as formal channels. While only two organizations visited for pre-placement presentations, all students who sought placement during the academic year are placed.

To improve the functioning of the Alumni Association and the work towards tracking student progression	The college is still trying to find a way to involve the alumni in college activities and track progression. The college has initiated the process for registering the Alumni Association.
To improve consultancy services	The consultancy services are improving in the college. About 7 faculty members were invited as experts by various organizations to conduct training/ interviews. In addition about 7 faculty members were called as examiners by different colleges/ universities.
To organize field/ industrial visits	The students carry out practicum/ internship in various schools/ industries/ NGOs regularly to help them understand how to apply theory to practice.
To explore the possibility of initiating an NSS unit.	The college has established the NSS unit this academic year.


