

**MONTFORT COLLEGE: ACTION TAKEN REPORT
FOR THE ACADEMIC YEAR 2017-18**

Action Planned	Action Taken
IQAC Functioning	
To prepare the SSR and submit the same to NAAC	The college prepared the SSR but due to the changed format, the IQAC members decided to take more guidance from NAAC. The principal, the IQAC coordinator, and other representatives of the IQAC met with three NAAC officials and got guidance. The college is now working on finalizing the SSR for submission by the end of 2018
To encourage IQAC members to attend at least one IQAC conference/ seminar	The college was unable to carry out this activity.
Conferences	
To organise an International Workshop on Transpersonal Psychology	The college organized the International Workshop on Transpersonal Psychology in association with Transpersonal Association in spanning about 10 days in February 2018. The workshop was attended by many students.
To organise a National Level Family Therapy Workshop	National Level Couple's Therapy Workshop was organised between 30 th September and 2 nd October. The workshop was facilitated by Dr. Mudita Rastogi.
To organise a Student Conference	A national level student's conference was organized on 17 th March. This conference was aimed mainly at encouraging students to involve in research. The conference was well received and several concurrent paper presentation sessions happened. Awards were also given out for the best paper.
International Collaboration	
To follow up with Lewis & Clark Graduate School of Education and Counselling, Portland, Oregon, USA as a continued effort towards collaboration	<p>Efforts are still being made to create an MOU with this institution.</p> <p>The college signed an MOU with the University of Poland in October 2017 and representatives of the University of Poland</p>

	met with some representatives of Montfort College to chalk out a plan for collaboration.
Research	
To increase publications by the members of the organization in high quality, reputable peer reviewed national and international journals	The research publications seem to be sporadic. The college intends to consider some focused alternatives to encourage research. Only one article was published this year.
To initiate at least one more major research project	The college has initiated one minor research project on mindfulness practices this academic year.
Teaching-Learning	
To follow up on the applications for certificate courses under Bangalore University in Psycho-oncology and Basic Skills in Counselling	Offering add-on programs has posed a challenge as the number of students who sign up are too few to make the program viable. The college is still looking at encouraging students to take up add on courses.
To offer add-on programs and value added programs	The college is still trying to encourage teachers and/or find other resource persons to carry out this activity
To carry out an Academic Audit	The LIC of BNU visited the college for an academic and administrative audit to make recommendations for seat enhancement.
To encourage faculty to document innovative methods that can be adopted by all members on a more regular basis	The faculty are regularly submitting their lesson and semester plans which document the various methods of teaching-training employed
To conduct Peer Review and Feedback of teaching-learning	Informal peer review was carried out through the year by different faculty visiting each other's classes.
To conduct add-on courses for the students on relevant topics such as CBT, CAT, Hypnotherapy, Art Therapy, etc	The college is still trying to encourage students to sign up for these courses
Administration	
To collect feedback from employers and alumni and complete 360° analysis of the organization; To carry out SWOCH analysis of the college	The feedback received from all the stake holders was used for a SWOCH analysis The college completed the SWOCH analysis
Seat Enhancement (This activity was not planned	The college approached Bengaluru North

in the calendar)	University for enhancement of intake for both the master's programs as the demand ration is very high. The LIC of BNU visited the college for an academic and administrative audit to this end.
Regular Annual Programs	
To organise World Suicide Prevention day in September	The college observed World Suicide Prevention day on the 8 th of September
To organise World Mental Health Day in October; To organise a Psychology exhibition and intercollegiate fest	The college conducted <i>Prabuddha Manasa</i> , an intercollegiate psychology fest and exhibition to observe World Mental Health Day.
Extension and Outreach	
To explore avenues to increase professional and employability training for students	The college was unable to meet with employers as we were unable to spare dedicated manpower for this task. The college intends to correct this and carry out this activity soon.
To organise Children's Day Program for underprivileged children across Bangalore.	The college observed Children's day and conducted a full 340 underprivileged children on 18 th November.
To organize National Girl Child Day	The college was unable to carry out this activity
To organise NSS camps	NSS Unit of the college along with faculty coordinators conducted an in the Annual NSS camp from 10 October to 14 October 2017 at Sampath Nagar, Danganikottai, Hosur
Others	
To organize gender sensitization program and disaster management programs	<i>Talaash</i> , an NGO conducted a workshop on issues of Trafficking in Persons highlighting the Psycho- social Support/ Counselling of Survivors was conducted by Talaash Association at the College as part of the gender sensitization program on 23 rd September, 2017.
To organize regular workshops and seminars on professionalization, campus to corporate training, etc	Several workshops and guest lectures were organised on various topics to broaden the horizons of learning in students

To increase placement opportunities by inviting organizations to visit for pre-placement seminars and campus placement	About 5 organizations visited the college for placement and 4 students were placed through this. Most of the students have been placed off campus. The college is yet to track the passed-out students.
To improve the functioning of the Alumni Association	Efforts are still being made on this front.
To enhance innovations in training/ teaching	An FDP was organized to this end. Also faculty are being encouraged to document their innovations and the impact of these on the teaching-learning through their lesson and semester plans.
To change the mode of student council elections	The student council elections were carried out in the old method itself, however a new method has been devised which will come into effect in the next academic year.

