

## Minutes of the IQAC Meeting of 24-10-2016

### Members Present:

- George Padikara
- Matthew Panathanath
- Sr. Genevieve
- Sangeetha Reddy
- S V Suryarekha
- Saritha Mathew
- Sritha Sandon

### Apologies

- Tony Sam George
- Molly Joy
- Karuna Bhaskar

### Proceedings

Bro. George welcomed the members and led them in prayer. He informed the members that the college has at last attained permanent affiliation with Bangalore University. Following this, the agenda was taken up.

**Staff development:** The members were requested to suggest topics for development of non-teaching staff. The suggestions included work-life balance, time-management, and stress management. Other topics included workshops on spoken English, local language, or even basic social and reception skills. The members suggested that the maintenance staff be approached about what they would prefer and then finalize the same. It was also suggested that maintenance staff could be provided with some form of counselling support via the FCC or Sampurna Clinic.

**Value added programs:** It was suggested that sign language could be offered as a value added program. It was suggested that the college could approach *Enable India* or *Dr. Chandrashekariah Institute of Speech and Hearing* to request them to teach this content to the students. It would also be a best practice since it would become more inclusive in providing counselling services to those who are unable to speak/ hear.

Another value added program on qualitative research analysis was suggested. The suggested software program was expensive but it was suggested that the college could use Atlas TI for the moment which was similar software and then look towards investing in NVivo or other similar software one or two years down the line. Other value added programs suggested were scientific writing and critical thinking which can be offered after classes.

**Add-on programs:** For the add-on certificate and diploma programs on Psychooncology, it was noted that the BOS would meet on the 27<sup>th</sup> of October 2014 and would discuss the Psychooncology syllabus. It was noted that we would require about 40-45 students to offer the program.

**Research:** It was suggested to have a registered journal for the college. The members were requested to make a list of peer reviewers. Sr. Genevieve suggested that she would check with certain professors from Mysore University and Bro. George would check with Dr. Glenn Christo of MLCU.

**Student conference:** It was suggested that a student conference could be organized in which students of UG and PG programs could present papers. It would be a best practice as well.

**Academic audit:** It was noted that an academic audit of the college would need to be carried out. It was suggested that a retired VC would be a good source of help in this manner.

**Clinic:** It was noted that the advisory committee meeting of the clinic suggested that the clinic work towards establishing a separate identity and create a network of professionals including other colleges as well. The clinic would have to prioritize its goals and objectives and work in phases towards various activities of income generation.

**Other matters:**

- It was noted that the International Conference that had been tentatively planned for 2017 was postponed to 2018 which marks 20 years of the post graduate programs at Montfort College and also coincides with the Wellness Conference. Bro. George would speak to Dr. Tony Sam George of Christ University to discuss the collaboration.
- It was also noted that students should be actively encouraged to carry out field visits to industries, hospitals, half-way homes, NGOs etc., and spend time observing and perhaps conducting simple workshops to increase their practical knowledge.
- It was also noted that peer evaluation of teaching would be carried out in the semester.
- It was further noted that the alumni needs to be registered.
- It was suggested that the alumni could be recruited to work in the clinic as well.

  
Recorded by Sritha Sandon

Coordinator

