



## MINUTES OF THE IQAC MEETING ON AUGUST 03, 2021

### Members Present

Dr. Br. Mathew Panathanath, Director, Montfort College  
Dr. Br. Victor Raj, Principal, Montfort College  
Dr. Lily David, Vice Principal, Montfort College  
Ms. Sritha Sandon, Associate Professor, Montfort College  
Mr. Sudharshan H L, Assistant Professor, Montfort College  
Dr. Rashmi R, Assistant Professor, Montfort College  
Ms. Saritha Matthew, Coordinator of Administration, Montfort College

### Agenda

1. Resource planning for undergraduate programs
2. Value Added Programs
3. Status of SSR preparation
4. Concerns raised by students regarding exams

### Proceedings

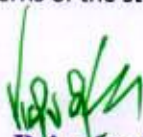
The matters discussed and the decisions taken are as follows:

1. Dr. Victor Raj and Dr. Lily would determine the infrastructural resources for the undergraduate programs
2. Ms. Sandon suggested that curriculum for more value-added programs could be prepared for review by teachers
3. AQAR for the academic year 2019-2020 had been submitted to NAAC through the HEI portal along with the response to the concerns and points raised by NAAC
4. It was decided that Dr. Victor Raj would talk to the university officials regarding the concerns raised by the students and see what actions the university intends to take.

### Action to be Taken

The following actions are to be completed

1. Dr. Victor Raj and Dr. Lily David would look into the resources needed for the undergraduate programs
2. Dr. Victor Raj would invite faculty members to prepare syllabi for various VAPs that are 30 hours in length
3. Ms. Sritha Sandon would step up the efforts towards SSR preparation
4. Dr. Victor Raj would take up the concerns of the students with the university

  
Principal

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Recorded by  
Sritha Sandon, IQAC Coordinator

