



## MINUTES OF THE IQAC MEETING ON MAY 18, 2021

### Members

- Dr. Br. Mathew Panathanath, Director, Montfort College  
Dr. Br. Victor Raj, Principal, Montfort College  
Ms. Sritha Sandon, Associate Professor, Montfort College  
Ms. Saritha Mathew, Coordinator of Administration, Montfort College  
Mr. Sudharshan H L, Assistant Professor, Montfort College  
Dr. Maxim Pereira, Assistant Professor, Montfort College  
Dr. Sudhamayi P, Assistant Professor, Montfort College  
Dr. Rashmi R, Assistant Professor, Montfort College  
Dr. Rajesh Kumar, Assistant Professor, Montfort College

### Agenda

1. SSR and AQAR status check
2. Under Graduate Programs
3. Research funds and publications
4. Semester feedback
5. Ethics check of student research projects
6. Regular college programs

### Proceedings


The matters discussed and decisions arrived at are as follows:

1. The SSR and AQAR preparation were underway
2. The college was hopeful of starting undergraduate programs in the upcoming academic year
3. Faculty would be asked to enhance publications and the research coordinator would be asked to look into possibilities of research funding
4. It was decided that the feedback forms would be converted to online forms for ease of collection as well as analysis
5. The Research Ethics Committee under the Research Development Cell would draft and send an ethics checklist to all students to ensure that they would follow the necessary ethical standards for research
6. The college would collaborate with Asian level Mental Health Symposium by IAPS through Dr. Vasuki.

### Action to be taken

1. Ms. Sritha and Ms. Saritha would finalize the AQAR for submission
2. Dr. Sudhamayi would look into enhancing research in the college
3. Mr. Sudharshan would convert the feedback forms into online forms
4. Ms. Sritha would create an ethics checklist for students
5. Dr. Victor Raj would connect with Dr. Vasuki for the IAPS collaboration.

  
Principal  
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Recorded by  
Sritha Sandon, Coordinator, IQAC

