

MINUTES OF THE IQAC MEETING OF JULY 16, 2022

Members Present

Dr. Br. Arul M, Director, Montfort College
Dr. Br. Victor Raj, Principal, Montfort College
Dr. Lily David, Vice Principal, Montfort College,
Dr. Br. Matthew Panathanath, Management Representative
Br. George Padikara, Provincial Superior, Bangalore Province
Dr. Molly Joy, HOD of Psychology, Kristujayanti College, Bangalore
Dr. Rashmi R, Assistant Professor, Montfort College
Ms. Saritha Matthew, Coordinator of Administration, Montfort College
Ms. Neeha Jose, Student, Montfort College
Ms. Sritha Sandon, IQAC Coordinator, Montfort College

APOLOGIES

Dr. Tony Sam George, Dean of Social Sciences, Christ University, Bangalore
Ms. Karuna Bhaskar, Founder, ResilienceWorks, Bangalore
Ms. Ashwini N V Ganig, Founder, Mukta Foundation, Bangalore

Agenda

1. Status of the SSR
2. SWOC analysis

Proceedings

The IQAC meeting began at 10:00 am with a prayer by Dr. Br. Arul M, director of Montfort College. He invoked God's blessings on the people of the country and on the deliberations. Following this, Dr. Br. Victor Raj, the principal of Montfort College welcomed the members warmly and thanked them for their love for the institution and their own investment in its growth. The minutes of the previous meeting were read by Ms. Sritha Sandon, IQAC coordinator and ratified by Dr. Br. Mathew Panathanath and Dr. Molly Joy.

Status of the SSR

Ms. Sritha mentioned that the SSR was nearly ready for submission and invited Dr. Rashmi to update the members about the same. Dr. Rashmi delineated the various processes of SSR preparation regarding how the faculty were allotted to the different criterion for gathering evidence and writing answers. She mentioned that the issue of staff turnover caused some difficulties in preparing the SSR but that the SSR was now ready for submission. She also pointed out the metrics that the college would be opting out of and explained that since the college was opting-out of 23 marks, the denominator would be 977 and not 1000 for the college.

+91 9980 285 644

iqac@montfortcollege.edu.in

<https://montfortcollege.edu.in/iqac/>





The expected marks for the different quantitative and qualitative metrics were presented to the members. The total expected marks on quantitative metrics are 450 and on qualitative metrics are 230 which brings the total to 680/977 which is on the optimistic side and translates to grade B+ (2.6 CGPA on 4). Ms. Sritha explained that two teams separately calculated the expected marks.

Ms. Sritha explained that the weakest area for the college was in criterion 3 because both innovation and research were low in the college and that the college would have to focus on these aspects in the future. One suggestion given by Dr. Molly was that the college could provide seed money for community projects in collaboration with other NGOs and these projects could then be converted to publications and both the partners would benefit from the publication while the community itself would benefit from the project on community development. She further added that if the model is successful, then the same could then be presented to recognized agencies for funding and the community development could then be expanded. Ms. Sritha mentioned that the RDC and the innovations eco-system had put together one community development which has been placed before the management for approval and funding. Dr. Rashmi suggested that collaborating with a university and their funded projects would help as the college would gain the experience and expertise from other academicians who are already carrying out such activities.

SWOC Analysis

The next matter to be taken up was the SWOC analysis. Ms. Sritha Sandon took the members through the SWOC of each criterion, *highlighting the strengths, limitations, opportunities and challenges of the college in each criterion.*

The members identified one or two strengths that were not mentioned such as providing counselling services to the community which could be included. They also stated that limitations that have been taken care of subsequently such as including field work for M.Sc. Counselling Psychology students in the 1st year could be removed from the weaknesses. It was noted that the word limit was in excess for the SWOC and the executive summary and that the same would be condensed.

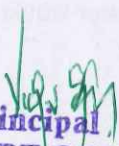
After some discussion, the members agreed that the SSR could be submitted. Members suggested that someone should cross verify the answers and evidences before the final submission. Ms. Sritha suggested that it could be someone who was not working on the SSR because their fresh eyes were likely to catch something that the team may miss.

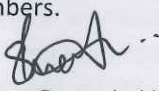
Conclusions

Dr. Lily David, the vice principal of the college proposed the vote of thanks, expressing gratitude to each member for their time, support, and valuable suggestions.

Action to be Taken

Submission of the SSR after incorporating the suggestions and changes given by the members.


Principal
MONTFORT COLLEGE
184, Old Madras Road,
Bengaluru - 560 038.


Recorded by
Sritha Sandon, IQAC Coordinator