

MINUTES OF THE IQAC MEETING OF SEPTEMBER 17, 2022

Members Present

Dr. Br. Arul M, Director, Montfort College
Dr. Br. Matthew Panathanath, Management Representative
Dr. Br. Victor Raj, Principal, Montfort College
Dr. Rashmi R, Assistant Professor, Montfort College
Ms. Saritha Matthew, Coordinator of Administration, Montfort College
Ms. Sriitha Sandon, IQAC Coordinator, Montfort College

APOLOGIES

Dr. Tony Sam George, Dean of Social Sciences, Christ University, Bangalore
Dr. Molly Joy, H OD of Psychology, Kristujayanti College, Bangalore
Ms. Ashwini N V Ganig, Founder, Mukta Foundation, Bangalore
Dr. Lily David, Vice Principal, Montfort College,
Ms. Neeha Jose, Student, Montfort College
Ms. Karuna Bhaskar, Founder, ResilienceWorks, Bangalore

Agenda

1. Submission of the SSR
2. Peer team visit dates
3. College functioning

Proceedings

The IQAC of Montfort College met on 17 September, 2022 to discuss the status of the 3rd cycle of NAAC accreditation. Bro. Arul welcomed the members and invited Dr. Mathew to lead the members in prayer. Following this, the minutes of the previous meeting were read and ratified. Bro. Victor took up the agenda.

SSR SUBMISSION AND DVV CLARIFICATIONS

Bro. Victor informed the members of the successful submission of the self-study report to NAAC on 7 August, 2023. He explained that the DVV clarifications were requested on 22 August, 2022 and the same were submitted to NAAC on 12 September, 2022. Discussion revolved around the

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number of clarifications and Dr. Victor Raj explained the long hours put in to completing the process expeditiously. Members congratulated the college on the successful completion of the two phases of accreditation.

PEER TEAM VISIT DATES

Bro. Victor requested guidance on the peer team visit dates. It was noted that the members could now prepare for the visit by keeping all the records in order and involving students, teachers and other staff members in the process so that everyone was familiar with the data. Members also suggested that the college could visit other IQAC cells to get insights into preparing for the peer team. It was noted that alumni, parents, and employers should all be invited to the meeting with the peer team once the dates were announced. Members explained that NAAC would open the portal for peer team visit dates and the college could choose three sets of dates that were most suitable. NAAC would then allocate the peer team to any one slot.

COLLEGE FUNCTIONING


Bro. Victor informed the members that the second and fourth semester PG programs were closing and the college was preparing for the end-semester theory exams for the same. The UG programs had begun and the student orientation was happening from that day, 17 August, to 19 August, 2022. Following the same, a bridge course was scheduled from 22 August to 17 August, 2022 for the UG students. There was some discussion regarding the flow of the regular academic programs in light of the SSR and peer team preparation and it was noted that the college was able to function effectively balancing the regular work with the added NAAC preparations.


Conclusions

As there were no other matters to discuss, the meeting was brought to a close with a vote of Thanks by Dr. Arul M.

Action to be Taken

- Involve students and teachers in preparing for the peer team visit
- Visit another IQAC cell for insights into the preparation for the peer team visit


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Recorded by
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